

DIANA J. CHASE

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PROFESSIONAL EXPERIENCE

Interplan, LLC; Orlando, Florida

Project Manager

March 2009 to September 2009

- Production and management of interior renovation/ rebranding bank projects
- MEP coordination and quality control
- Successfully managed production team to meet accelerated project schedules

MDC Architects, Inc.; Lake Mary, Florida

Project Manager

May 2008 to January 2009

- Design, production and management of several corporate and retail projects
- Site planning, interior space planning, schematic design and construction documents
- Consultant coordination and quality control

The Scott Partnership Architecture; Orlando, Florida

Project Manager

May 2006 to May 2008

- Management and production of high-rise residential projects and retail projects
- Site planning, interior space planning, schematic design and construction documents, specifications
- Structural and MEP consultant coordination

Silvestri Architects, PC; Amherst, New York

Junior Project Architect

December 2002 to April 2006

- Comprehensive management of corporate, hospitality, mixed use and residential projects
- Schematic design, construction documents and construction administration
- Coordination with Interior Design department and Structural and MEP consultants

E.I. Team; Buffalo, New York

Intern Architect and Interior Design

May 2000 to December 2002

- Programming, cost estimating, design development and construction documents for commercial and educational projects
- Space planning, interior finish selections, furniture specifications and presentation materials

The Home Depot; Lockport and Clarence, New York

Kitchen & Bath Designer/ Sales

August 1998 to June 2000

- Design and sales of residential kitchen and bath projects including establishing budgets, expedition of orders and customer service
- Successfully exceeded weekly sales quotas
- Customer Service Merit Award

Cannon Design, Architects and Engineers; Grand Island, New York

Internship - Interior Design Department

May 1998 to August 1998

- Assisted designers with interior finish selections and assembly of presentation material

Modern Kitchens of Buffalo; Buffalo, New York

Artist and Reception

April 1997 to July 1998

- Hand renderings of residential kitchen and bath projects
- Assisted designers with initial client interviews, establishing budgets and customer relations

EDUCATION

State University of New York at Buffalo

Bachelor of Professional Studies in Architecture

August 1998 to February 2002

- *Sustainable Futures* study abroad program in Monteverde, Costa Rica; Summer 2001
- Multiple projects chosen for archives and exhibits

Villa Maria College of Buffalo

A.A.S. Degree in Interior Design

January 1995 to August 1997

- Multiple projects showcased in Interior Design and Fine Art gallery exhibitions
- Project published in *Scald*, an annual collection of literature and artwork
- Dean's List

VOLUNTEER WORK

Habitat for Humanity

Winter Park, FL

- Home construction

Habitat for Humanity Restore

Orlando, FL

- Store decorating/ staging
- Visual Merchandising
- Customer service

Second Harvest Food Bank of Central Florida

Orlando, FL

- Packing of donated food items for distribution

REFERENCES

Available Upon Request