

Office use Only .
Received: _____
Sent: _____

AIA Orlando Document Order Form

Quantity	Document #	Unit Price	Total

Shipping Costs: Total: \$ _____

Regular Mail Tax (6.5%) \$ _____

0-\$25.....\$5.00

\$26-\$50.....\$7.00

\$51-\$74.....\$8.50

Over \$75.....\$10.00

Shipping: \$ _____

To receive order Overnight, include shipping costs of \$20 (up to 5 forms) \$25 (for 6-9 forms) and \$40 for (10 forms or 2 G-series documents)

Over all total \$ _____

Name: _____

Business: _____

Address: _____

City: _____ State/Zip: _____

Phone: _____ Email: _____

Check: _____

MC, Visa, & AMEX: _____ Account#: _____

Exp. Date: _____ Name of Cardholder: _____

Orders placed after 2pm may be processed the next business day. **Payment is required by check or credit card prior to shipping.**

No returns. Exchanges are welcome within 14 days of initial purchase. Documents that are damaged in any way will not be eligible for exchange.

FAX order to (407) 898-3399 or Email order to: info@aiaorlando.com

Any questions please call Allison Barnes, Administrative Assistant at 407-898-7006.

AIA Orlando
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